

## UCLA Anderson Honor Code

*As a member of the UCLA Anderson community, I am guided in my daily actions and decisions by the principles of Honesty, Integrity, Mutual Respect, Personal Responsibility, and Professionalism.*

*I recognize that the integrity of the entire Anderson community—and the dignity afforded to me by my association therewith—rests with the honorable actions of every individual, both on-campus and in the community. To this end, I pledge to affirmatively uphold, in both word and deed, these principles in my dealings with all members of the UCLA Anderson community—students, faculty, administration, staff, and alumni.*

### ***Expectations of Ethical Conduct***

As members of the greater UCLA community, we are formally bound by the UCLA Student Conduct Code. As such, Anderson students are expected to conduct themselves in an honorable and ethical manner and to refrain from all instances of lying, cheating, and stealing. Failure to abide by the ethical standards of the UCLA Anderson community will result in suspension, expulsion, or other disciplinary action in accordance with the UCLA Student Conduct Code.

Non-exclusive examples of unethical conduct include:

- Misrepresenting any material fact on a resume, financial aid form, or other official document
- Plagiarism or representing as one's own the work of another
- Accessing, removing, or destroying any information, materials, or other property or resource from another student's or student organization's premises, locker, computer files, mailbox, the library, the Parker Career Management Center, or any other school location without permission
- Giving or receiving any unauthorized aid on an assignment or exam, including failure to follow a professor's limitations regarding collaboration on assignments
- Studying from prior exams or other resources when such practice has been disallowed by the professor
- Continuing to write after time has been called or attempting to gain any other unfair advantage on an exam
- Violating civil or criminal law, including violations of copyright law
- Disclosing confidential information of any sort with which we have been entrusted as Anderson students

### ***Expectations for Behavioral Conduct***

Each Anderson student is expected to maintain professional conduct and personal responsibility in all undertakings. Proper behavior proves critical at all school events, club activities, and employer-sponsored functions, both on- and off-campus. Failure to abide by the behavioral and etiquette standards of the school will result in the loss of certain privileges afforded to us as Anderson students and can require additional remediation.

Non-exclusive examples of behavioral misconduct include:

- Reserving a place at a school-sponsored event and subsequently failing to attend
- Neglecting to dress appropriately for corporate or formal Anderson events
- Arriving unprepared for employer interviews
- Demonstrating disrespect for cultural, religious, ethnic, professional, or personal differences
- Engaging in any blatantly unprofessional behavior that proves unbecoming or embarrassing to the Anderson community

### ***Affirmative Duties to Uphold the Honor Code***

The responsibility of maintaining the unique atmosphere of the Anderson community falls to every community member. As students, we must act affirmatively to uphold the principles embodied in our Honor Code. Failures to act affirmatively will be seen as complicit violations of the Honor Code.

The affirmative duties of students include:

- Reporting any infraction of the Honor Code to an Ethics Committee Chair, Ethics Representative, Administrator, or Faculty Member
- Clarifying any unclear deadlines, requirements, or collaborative limits set on any piece of academic work with the assigning professor before completing the assignment
- Maintaining awareness of any deadlines or requirements related to any school event, club activity, or employer sponsored function
- Seeking the counsel of professors, administrators, staff, or members of the Ethics Committee when faced with a potential violation of the Honor Code